

Partner ChildStory & CIF Mapping - NGO

A **Placement Needs Assessment (PNA)** is a record in ChildStory which is completed when a child or young person requires a placement with a non-government organisation (NGO) or authorised DCJ foster carer(s).

In a PNA record in ChildStory information is entered across 10 different elements of a child or young person's life:

1	Identifying Details	6	Health
2	Personal Identity	7	Education and Vocation
3	Family and Significant Relationships	8	Emotional and Behavioural Functioning
4	Placement Information	9	Daily Living Arrangements
5	Contact Arrangements	10	Other Services and/or Supports

The information recorded in the Placement Needs Assessment is generated by DCJ into the **Client Information Forms** referred to as '**CIFs**'.

Two forms are generated with varying levels of information:

- **CIF A – Personal Information**
- **CIF B – Very Personal Information**

These are designed to give DCJ the ability to share different levels of information with providers ensuring a child or young persons' privacy while placement matching.

Due to this the information recorded in a PNA appears either in the CIF A or B or in both. As the layout and sections of the CIFs is quite different to the PNA, this mapping is an easy guide to reference where information sits across the PNA and CIFs.

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CIF A – Personal Information		CIF B – Very Personal Information
<ul style="list-style-type: none"> • Identifying Details <ul style="list-style-type: none"> ○ Legal Information • Family & Significant Relationships <ul style="list-style-type: none"> ○ Siblings • Placement Information – Type of Placement Required • Health Documentation • Current Health - Medication • Current Health • Current Health – Allergies • Current Health – Special Equipment • Health Condition • Medical History or Disability 	<p><i>Placement Needs Assessment Record Section</i></p>	<ul style="list-style-type: none"> • Personal Identity • Current Placement • Placement History • Contact Arrangements • Health Documentation <ul style="list-style-type: none"> ○ Immunisation History • Current Health - Health Practitioners • Current Health – Appointments • Current Health Hospital • Education and Vocation • Emotional and Behavioural Functioning <ul style="list-style-type: none"> ○ Offending Behaviours • Daily Living Information <ul style="list-style-type: none"> ○ Sleeping Arrangements ○ Eating & Food Requirements • Other Services and/or Supports

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ChildStory PNA	CIF A	CIF B
Identifying details		
<i>Identifying details</i>	✓	
<i>Legal Information</i>	✓	
Personal Identity		✓
Family and Significant Relationships		
<i>Family and Significant Relationships</i>	✓	
<i>Siblings</i>	✓	
Placement Information		
<i>Type of Placement Required</i>	✓	
<i>Current Placement</i>		✓
<i>Placement History</i>		✓
Contact Arrangements		✓
<i>Contact Arrangements</i>		
Health		
<i>Health Documentation</i>	✓	✓
<i>Immunisation History</i>		✓
<i>Current Health - Medication</i>	✓	✓
<i>Current Health – Health Practitioners</i>		✓
<i>Current Health – Appointments</i>		✓
<i>Current Health – Hospital</i>		✓
<i>Current Health</i>	✓	
<i>Current Health – Allergies</i>	✓	
<i>Current Health – Special Equipment</i>	✓	
<i>Health Condition</i>	✓	
<i>Medical History or Disability</i>	✓	
Education and Vocation		
<i>Education and Vocation</i>		✓
Emotional and Behavioural Functioning		
<i>Emotional and Behavioural Functioning</i>		✓
<i>Offending Behaviours</i>		✓
Daily Living Information		
<i>Daily Living Information</i>		✓
<i>Sleeping Arrangements</i>		✓
<i>Eating & Food Requirements</i>		✓
Other Services and/or Supports		
<i>Other Services and/or Supports</i>		✓